# ZoomGov Technical Assistance

The 2024 Pain Care Skill Training Virtual Workshops will be held in the ZoomGov platform. All virtual workshop registrants will receive an email prior to the Training with instructions for accessing the Workshops based on your course selections during the registration process.

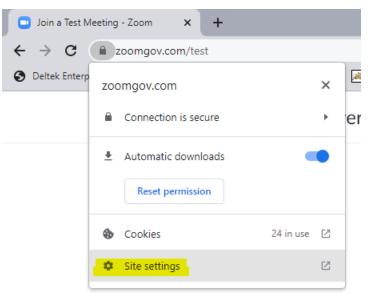
## Troubleshooting:

- Test your internet connection, speakers, microphone, and webcam use this link: <u>https://zoomgov.com/test</u>
  - o If your audio and video are not appearing, follow the steps below:
    - 1. To the left of the web address, click the icon: Lock 🛑



## **ZOOM** for Government

2. Click Site Settings



3. Change camera and microphone permissions to "Allow"

← www.zoomgov.com	
Usage	
646 KB · 4 cookies	Clear data
Permissions	Reset permissions
Location	Ask (default)
Camera	Ask (default)
Microphone	Ask (default) Allow Block

- Preferred Browsers: Chrome, Firefox, Edge. Change browsers if the one you initially used is not working
- Close out of all unnecessary applications before joining your workshop
- Plan B: Dial into the workshop.
  - When you enter your virtual workshop, ZoomGov will email a meeting confirmation. Search your email inbox for "ZoomGov Confirmation" and open that email for dial-in instructions. Follow instructions under "2. Join via audio".
- Email <u>Chanley Mash</u> for assistance.

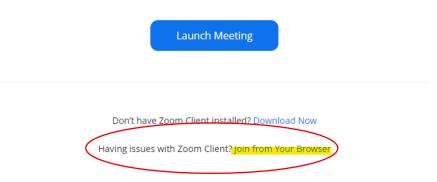
#### **Best Practices:**

- If you are using a personal computer, download the Zoom application to your computer for maximum Zoom functionality: <u>https://zoom.us/download</u>
- If you are using a government computer, you may not be able to download and install the ZoomGov client. Instead, you will join by browser:

Click Open Zoom Meetings on the dialog shown by your browser

If you don't see a dialog, click **Launch Meeting** below

By clicking "Launch Meeting", you agree to our Terms of Service and Privacy Statement



- Hardwired internet connection if possible (Wi-Fi is less stable).
- Webcam: a built-in (laptop) or external USB webcam can be used.
- For audio, you may connect via computer audio using an internal or external computer microphone or via telephone.
- If you dial into the meeting using a phone, please mute your computer microphone and turn your computer speakers down to avoid feedback.

### Helpful Zoom Tutorials:

- Joining a Zoom Meeting: <u>https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting</u>
- Testing Computer or Device Audio: <u>https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio</u>

#### Questions & Assistance:

- Chanley Mash, <u>cmash@infinityconferences.com</u>
- DHA Support Line: 800-600-9332